

REGISTERED COMPANY NUMBER: SC412818 (Scotland)
REGISTERED CHARITY NUMBER: SC043299

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2019
for**

**Duncan Mackinnon Music And Arts
Trust Limited**

Susan Cove Accountancy Limited
Chartered Accountant
Ty Hapus
Clerklands
Melrose
Borders
TD6 9JR

**Duncan Mackinnon Music And Arts
Trust Limited**

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for the Year Ended 31 March 2019**

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**Duncan Mackinnon Music And Arts
Trust Limited**

**Report of the Trustees
for the Year Ended 31 March 2019**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC412818 (Scotland)

Registered Charity number

SC043299

Registered office

MAC Arts
Bridge Street
Galashiels
Borders
TD1 1SP

Trustees

D Coyle	Sound Technician
D Little	Sound Engineer
L Reid	
A Turpie	Legal Advisor
I Coltman	Civil Servant

Company Secretary

I Coltman

Independent examiner

Susan D Cove
Susan Cove Accountancy Limited
Chartered Accountant
Ty Hapus
Clerklands
Melrose
Borders
TD6 9JR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are appointed from the local community, mainly by personal introduction.

**Duncan Mackinnon Music And Arts
Trust Limited**

**Report of the Trustees
for the Year Ended 31 March 2019**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Overall management is carried out by a Board of Trustees which meets regularly throughout the year.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The company's principal objectives are to:

- advance music and the arts within the Scottish Borders for the Community and the general public by providing and operating a performance, rehearsal and administrative facility;
- advance community development by the management of community land and associated assets for the benefit of the Community and the public in general following principles of sustainable development, where sustainable development means development which meets the needs of the present without compromising the ability of future generations to meet their own needs;
- provide recreational facilities, and/or organise recreational activities, which will be available to members of the public at large with the object of improving the conditions of life of the Community and following principles of sustainable development, by operating community owned facilities;
- advance the cultural knowledge of the Community through the education of its members;
- advance heritage for the public by refurbishing and returning to economic use a listed historical building;
- advance community development and rural regeneration for the benefit of the community and its members by the promotion of trade and industry; and
- advance citizenship for the community and its membership by promoting, establishing and operating other schemes of a charitable nature.

Significant activities

The Trustees received support from the Scottish Government's Strengthening Communities Programme for capital, support and staffing cost. Income from grants has allowed charitable activities to increase and for continuing maintenance and improvements to a historic building. The Trustees continue to build links with the local community and has a broadening client base. The frequency and variety of events and private hires continues to increase. The charity provides volunteering opportunities to members of the local community.

Approved by order of the board of trustees on 20 December 2019 and signed on its behalf by:



I Coltman - Secretary

**Independent Examiner's Report to the Trustees of
Duncan Mackinnon Music And Arts
Trust Limited**

I report on the accounts for the year ended 31 March 2019 set out on pages five to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Susan D Cove
Susan Cove Accountancy Limited
Chartered Accountant
Ty Hapus
Clerklands
Melrose
Borders
TD6 9JR

20 December 2019

**Duncan Mackinnon Music And Arts
Trust Limited**

**Statement of Financial Activities
for the Year Ended 31 March 2019**

	Unrestricted fund	Restricted fund	31.3.19 Total funds £	31.3.18 Total funds £
Notes	£	£	£	£
INCOMING RESOURCES				
Incoming resources from generated funds				
Voluntary income	6,320	23,000	29,320	33,000
Incoming resources from charitable activities				
Hire and performance	<u>77,102</u>	<u>-</u>	<u>77,102</u>	<u>40,113</u>
Total incoming resources	83,422	23,000	106,422	73,113
RESOURCES EXPENDED				
Charitable activities				
Hire and performance	56,868	-	56,868	23,861
Governance costs	17,730	18,000	35,730	27,862
Other resources expended	<u>13,330</u>	<u>5,000</u>	<u>18,330</u>	<u>11,697</u>
Total resources expended	87,928	23,000	110,928	63,420
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS				
	(4,506)	-	(4,506)	9,693
Gross transfers between funds	7 <u>2,268</u>	<u>(2,268)</u>	<u>-</u>	<u>-</u>
Net incoming/(outgoing) resources	(2,238)	(2,268)	(4,506)	9,693
RECONCILIATION OF FUNDS				
Total funds brought forward	6,898	11,620	18,518	8,825
TOTAL FUNDS CARRIED FORWARD	<u>4,660</u>	<u>9,352</u>	<u>14,012</u>	<u>18,518</u>

The notes form part of these financial statements

**Duncan Mackinnon Music And Arts
Trust Limited**

**Balance Sheet
At 31 March 2019**

	No tes	Unrestricte d fund £	Restricted fund £	31.3.19 Total funds £	31.3.18 Total funds £
FIXED ASSETS					
Tangible assets	4	2,146	9,352	11,498	6,618
CURRENT ASSETS					
Stocks		779	-	779	498
Debtors	5	1,577	-	1,577	1,032
Cash at bank and in hand		<u>9,208</u>	<u>-</u>	<u>9,208</u>	<u>13,904</u>
		11,564	-	11,564	15,434
CREDITORS					
Amounts falling due within one year	6	(9,050)	-	(9,050)	(3,534)
		<u>2,514</u>	<u>-</u>	<u>2,514</u>	<u>11,900</u>
NET CURRENT ASSETS					
		4,660	9,352	14,012	18,518
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>4,660</u>	<u>9,352</u>	<u>14,012</u>	<u>18,518</u>
NET ASSETS					
FUNDS					
Unrestricted funds	7			4,660	6,898
Restricted funds				<u>9,352</u>	<u>11,620</u>
TOTAL FUNDS					
				<u>14,012</u>	<u>18,518</u>

The notes form part of these financial statements

**Duncan Mackinnon Music And Arts
Trust Limited**

**Balance Sheet - continued
At 31 March 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

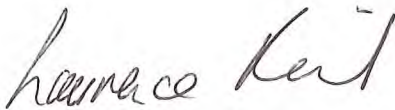
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 20 December 2019 and were signed on its behalf by:



L Reid -Trustee

The notes form part of these financial statements

**Duncan Mackinnon Music And Arts
Trust Limited**

**Notes to the Financial Statements
for the Year Ended 31 March 2019**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Duncan Mackinnon Music And Arts
Trust Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**

2. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Depreciation - owned assets	<u>4,345</u>	<u>2,499</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

4. TANGIBLE FIXED ASSETS

	Plant and machinery etc	
	£	
COST		
At 1 April 2018		12,496
Additions		<u>9,225</u>
At 31 March 2019		<u>21,721</u>
 DEPRECIATION		
At 1 April 2018		5,878
Charge for year		<u>4,345</u>
At 31 March 2019		<u>10,223</u>
 NET BOOK VALUE		
At 31 March 2019		<u>11,498</u>
At 31 March 2018		<u>6,618</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Other debtors	<u>1,577</u>	<u>1,032</u>

**Duncan Mackinnon Music And Arts
Trust Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Other creditors	<u>9,050</u>	<u>3,534</u>

7. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	6,898	(4,506)	2,268	4,660
Restricted funds				
Restricted fund	11,620	-	(2,268)	9,352
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>18,518</u>	<u>(4,506)</u>	<u>-</u>	<u>14,012</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,422	(87,928)	(4,506)
Restricted funds			
Restricted fund	23,000	(23,000)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>106,422</u>	<u>(110,928)</u>	<u>(4,506)</u>

**Duncan Mackinnon Music And Arts
Trust Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted Funds				
General fund	1,675	6,171	(948)	6,898
Restricted Funds				
Restricted fund	7,150	3,522	948	11,620
TOTAL FUNDS	<u>8,825</u>	<u>9,693</u>	<u>-</u>	<u>18,518</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,113	(33,942)	6,171
Restricted funds			
Restricted fund	33,000	(29,478)	3,522
TOTAL FUNDS	<u>73,113</u>	<u>(63,420)</u>	<u>9,693</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	1,675	1,665	1,320	4,660
Restricted funds				
Restricted fund	<u>7,150</u>	<u>3,522</u>	<u>(1,320)</u>	<u>9,352</u>
TOTAL FUNDS	<u>8,825</u>	<u>5,187</u>	<u>-</u>	<u>14,012</u>

**Duncan Mackinnon Music And Arts
Trust Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	123,535	(121,870)	1,665
Restricted funds			
Restricted fund	<u>56,000</u>	<u>(52,478)</u>	<u>3,522</u>
TOTAL FUNDS	<u>179,535</u>	<u>(174,348)</u>	<u>5,187</u>

**Duncan Mackinnon Music And Arts
Trust Limited**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2019**

	31.3.19	31.3.18
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	29,320	33,000
Incoming resources from charitable activities		
Hire income	16,165	10,885
Performance and ancillary income	<u>60,937</u>	<u>29,228</u>
	<u>77,102</u>	<u>40,113</u>
Total incoming resources	106,422	73,113
RESOURCES EXPENDED		
Charitable activities		
Marketing	2,393	19
Performance fees	26,056	7,825
Bar costs	16,828	8,607
Licencing	1,441	884
Other event costs	5,806	1,491
Depreciation of tangible fixed assets	<u>4,344</u>	<u>2,499</u>
	56,868	21,325
Governance costs		
Independent examiner's fees	720	720
Consultancy fees	34,997	26,979
Other fees	<u>13</u>	<u>163</u>
	35,730	27,862
Support costs		
Management		
Insurance	1,739	1,677
Light and heat	8,531	5,896
Telephone	956	653
Postage and stationery	403	265
Repairs and maintenance	6,391	5,443
Travel	<u>210</u>	<u>183</u>
	18,230	14,117

This page does not form part of the statutory financial statements

**Duncan Mackinnon Music And Arts
Trust Limited**

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2019**

	31.3.19	31.3.18
	£	£
Finance		
Bank charges	<u>100</u>	<u>116</u>
Total resources expended	110,928	63,420
	<u> </u>	<u> </u>
Net (expenditure)/income	<u>(4,506)</u>	<u>9,693</u>

This page does not form part of the statutory financial statements

